

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>July 22, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with four Board members in attendance. Mr. Steven Gourley was not present. Mr. Alan Elmont led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board adopt the agenda for July 22, 2008 as presented. The motion was approved with a vote of 4 – Ayes and 0- Nays.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. Zeidman requested that item 9.6 be withdrawn. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve Consent Agenda Items 9.1 – 9.5 as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays. Mr. Zeidman confirmed that item 9.3 had an addendum. It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos to approve the Certificated Personnel Reports No. 2 Addendum as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

- 9.1 Minutes of Regular Meeting – July 8, 2008
- 9.2 Purchase Orders
- 9.3 Certificated Personnel Reports No. 2
- 9.4 Classified Personnel Reports No. 2
- 9.5 Annual Destruction of Class III Records

9.6 Approval is Recommended for the Disposal of Surplus Property

Mr. Zeidman pulled this item to inquire about the two vehicles that were listed for disposal. Mr. El Fattal confirmed the information on the vehicles that were to be disposed. It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos to approve the disposal, sale, auction or donation of the surplus equipment and furniture listed. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

10. Awards, Recognitions and Presentations - None

11. Public Recognition**11.1 Superintendent's Report**

Dr. Coté reported on receiving the paperwork regarding the five year FLAP Grant for El Marino; receiving the student drop-out percentage rates that were released from the State; reviewing plans for the upcoming Administrative Retreat. She announced that Mr. Jon Pearson has been named the new principal of Culver City Middle School and gave a brief bio on Mr. Pearson. Dr. Coté extended congratulations to Mr. Pearson and explained that he was unable to attend the meeting due to the birth of his new baby that afternoon.

11.2 Assistant Superintendents' Reports

Ms. Laura reported that she has been in her new position for two weeks and extended her thanks to Mrs. Sara Field for her assistance in her training. She gave an update as to the planning of the Administrative Retreat; announced the end of the summer school program; informed the Board that she will be giving a full report of summer school at a later meeting; and discussed the Governor's passing legislation of all eighth graders taking algebra.

Mr. El Fattal reported on his receiving a letter from the Los Angeles County Office of Education approving the District's 2008-2009 Budget, and that there still is no budget from the State.

Mrs. Jaffe reported that Ms. Laura has been doing a wonderful job in planning the Administrative Retreat and having Dennis Fox in attendance will be great; and she was happy to report that Human Resources has filled all of their teaching positions.

11.3 Members of the Audience

Members of the audience spoke about:

- Edgar Ontiveros with the Culver City Youth Against Smoking informed the Board about the organization and what they were doing in the community such as going to retailers and seeing if they would sell cigarettes to members they had posed to look like underage students.
- Natalie Wilson discussed the poor locker conditions and poor bathroom conditions at the High School.
- Bonnie Wacker informed the Board that she will be the incoming president of the Booster Club and that the Booster Club membership is diminishing. She stated the Booster Club would like to have a clean up day at the Middle School; and discussed the much needed bathroom maintenance at the Middle School.
- Carol Haas discussed possibly having a clean up day at the Middle School; and her phone conversation with an employee in the District regarding maintenance at the school.
- David Mielke commented that it was nice to see student Natalie Wilson speaking and what a great community Culver City is. He thanked the Board and staff on behalf of the Union and the teachers for the retro checks in such a difficult financial climate and commented on his discussion with Ms. Laura regarding the data and what some institutions are doing in regards to start times for middle schools and high schools. He also requested to have agendaized the topic of sleep and student achievement.

11.4 Members of the Board

Board Members spoke about:

- Dr. Beagles-Roos requested to have the meeting adjourned in memory of Oluwaninse Adeyemi, a Culver City Middle School student and Joey Lutz, a Culver City High School graduate. Dr. Beagles-Roos stated the following: she was pleased with Culver City's drop-out rates in comparison to the State's numbers that were released; she was also pleased with the French AP students passing their exam. She reported that the Board received data on comparisons of the year of entry of students into the District and their G.P.A. scores, and gave information from the data; she was proud of a District employee being a good role model walking to work instead of driving, and reading a book; a maintenance list that was given to the Board and requested information on what items were already planned to address
- Mrs. Davis expressed her excitement about the students passing the AP exams. She welcomed Ms. Laura to the group; and indicated the following: she's excited to hear about the Galileo follow-through; she wanted to address the issue of the bathroom facilities and complimented the parents for initiating a clean-up day; she inquired as to how the District monitors the bathrooms. Mr. El Fattal responded the principal,

facilities, ASB, etc. have meetings on how the facilities can be monitored, and that the summer is the best time to make repairs. He will also be going to the school to assess the bathrooms. Mrs. Davis requested to have consistent monitoring of the bathrooms at the school sites; she also suggested having a dialogue with the employees on how they address the public and for the employees to be more proactive.

- Mr. Zeidman thanked the parents and students for coming to the Board meeting. He addressed the issue of the bathrooms at the Middle and High School and stated that there was only one full time custodian during the day and would like to discuss possibly getting in additional custodians if the budget permits. He discussed his attendance at a number of PXP Oil meetings and requested that the community attend the upcoming meetings regarding drilling in the Baldwin Hills area; thanked Mrs. Ecker and Mr. Sotelo for the grade point average information in regards to the resident students and the students attending on a permit, and he gave data on the information received.
- Dr. Russell thanked the students and parents for attending the meeting. He found it interesting that the same issue of the bathroom maintenance has been ongoing and it doesn't seem to get resolved. He would like to see at the beginning of the year start off pristine in the bathrooms and he stated that the only way to resolve the issue might be to have someone monitoring inside the bathrooms throughout the day. He was chagrined to hear that the Booster Club was having problem recruiting new members but it sounds as if a great group is coming in and he is sure that the Board will be hearing great things from them in the future.

12 Information Items

12.1 Community Day School

Dr. Coté explained to the Board that this item has been requested to be agendized and they would be receiving information on the research done thus far. Ms. Laura gave the history on the Community Day School that the District previously had in place, what the current practice is for establishing a Community Day School, and that the program was closed due to inadequate funding. The last year it was open was the 2004-2005 school year. Mr. El Fattal provided financial information on how the program had been funded. Dr. Coté suggested looking at alternative programs for students that need intervention. David Mielke thanked Dr. Coté and the Board for agendizing this topic and further discussed the history of the program that Dr. Gooden ran for approximately six years by himself. He also asked what the break even point was in regards to enrollment. Mr. El Fattal responded that there are several variables therefore he was unable to give an exact answer. Alan Elmont stated that he was at the meeting where the program was cut and at that time there was about 15 ADA. Mr. Elmont also commented that he sees a correlation between bullying and disruptive students, but that the District needs to look at these matters very hard before starting a program after all of the recent budget cuts. Mr. Zeidman agreed with Dr. Coté that the Board would need to look at all of the alternatives. Dr. Beagles-Roos would also like to hear about other alternatives, and was a little concerned about the ADA since the District does not have many expelled students. Dr. Russell thanked Mr. Mielke for bringing up this issue of having a Community Day School and stated that it is obvious of his concern for the students.

Dr. Russell asked the Board if they would prefer to take a recess or continue on with the agenda. The Board unanimously agreed to continue with the meeting and bypass recess.

13. Recess - None

14. Action Items

Superintendent's Items

14.1 Second Reading and Approval of Board Bylaw Administrative Regulation 9005 – Governing Board Member Roles and Responsibilities

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Revised Administrative Regulation 9005 – Governing Board Member Roles and Responsibilities as presented. Mrs. Davis stated her concerns about billing when Board members are traveling, and that she thinks that the Board President should have a cell phone. Mrs. Davis stated that not everyone that serves as a Board member can afford the expenses that the position entails. Dr. Beagles-Roos commented on past comparisons with other Districts and what the give

their Board members. Dr. Russell commented that with the stipends that are received by Board members, Board members should use their private cell phones and leave the Administrative Regulation the way it is written. It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos that the Board approve the Administrative Regulation with modifications to remove the first sentence. The motion was approved with a vote of 3 – Ayes and 1 – Nay with Sandra Davis voting no.

14.2 Second Reading and Adoption of Board Bylaw 9000 – Role of the Board

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos to approve the adoption of Board Bylaw 9000 – Role of the Board with the amendments to include in number one “corporate partners”; to include “and focuses;” and correct a typographical error. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.3 Approval is Recommended for Correspondence Written by the Board of Education and Addressed to PXP Oil

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the draft of the letter addressed to PXP Oil in regards to the Draft Environmental Impact Report as presented. Mr. Zeidman presented the letter to the Board and shared information that he has received in his attendance at the meetings that have been held in regards to PXP’s oil drilling in the Baldwin Hills area. He also stated that city of Culver City has requested a copy of the Board’s letter. Mrs. Jaffe gave an employee count of 1,187 to be included in the letter. Mrs. Davis inquired as to how the community will get education on the issue and how will the Board get the letter out to the community. Mr. Zeidman suggested the local newspapers and the District website could be options. Further discussion ensued. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Education Services Items

14.4 Second Reading and Approval of Revised Board Bylaw and Administrative Regulations 5117 – Students, Inter-District Attendance

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the Revised Board Bylaw and Administrative Regulation 5117 – Students, Inter-District Attendance as presented. Mr. Laase had a question regarding the Education Code and if there was a term limit on permits. Mr. Sotelo responded that the paragraph in question should read “attendance agreements” instead of “attendance permit”, and requested that the paragraph be amended. Mrs. Davis requested further clarification on if this would be changing the Education Code in regards to our agreement with other districts. Mrs. Ecker responded that the language actually references the District’s agreements with other districts. The Board also amended the last paragraph to include “interdistrict attendance agreements shall not exceed a term of five years.” Further discussion ensued. The motion was approved as amended with a vote of 4 – Ayes and 0 – Nays.

14.5 Second Reading and Approval of Revised Administrative Regulation 5117.1 – Students, Inter-District Agreements

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis to approve the Revised Administrative Regulation 5117.1 – Students, Inter-District Agreements as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.6 Approval is Recommended for the Adult Education Program 2008/2009, Culver City Adult School

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman to approve the Adult Education Program, 2008/2009, Culver City Adult School as presented. Dr. Beagles-Roos inquired as to if a class for parents of children with ADHD could be offered for free to parents in the community. Mr. Gallardo, Principal of the Adult School, responded that it could be arranged but he would like to see what the response is to the class first. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Business Items**14.7 Approval is Recommended for the Award of Contract – Bid #2008.1-Culver City Middle School Roofing Project**

It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos that the Board approve the Bid to Best Contracting Services, Inc. for a total contract amount of \$150,006.00 as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.8 Approval is Recommended for the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

Mr. El Fattal explained to the Board that new signature pages were required due to the hiring of Gwenis Laura as the Assistant Superintendent of Educational Services. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Personnel Items**14.9 Approval is Recommended for Revised Job Description – Director of Special Projects**

Mrs. Laura and Mrs. Jaffe provided the Board with information regarding what changes have been made to the job description. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Revised Job Description – Director of Special Projects as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.10 Approval is Recommended for Revised Calendar 2008-2009 – Elementary Conference Days

Mrs. Jaffe informed the Board that the teachers met with Dr. Coté regarding their October conference dates and the calendar was changed to reflect the new dates. It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Revised Calendar 2008-2009 – Elementary Conference Days as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.11 Approval is Recommended for the Revised Memorandum of Agreements between the Culver City Federation of Teachers (CCFT) and the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE) and the Culver City Unified School District (CCUSD) Regarding the Revision of the 2008-2009 School Year Calendar – Elementary Conference Days

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Revised Memorandum of Agreements between the Culver City Federation of Teachers (CCFT) and the Culver City Unified School District (CCUSD) and the Association of Classified Employees (ACE) and the Culver City Unified School District (CCUSD) Regarding the Revision of the 2008-2009 School Year Calendar – Elementary Conference Days as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.12 Approval is Recommended for Memorandum of Agreement between the Association of Classified Employees (ACE) and Culver City Unified School District (CCUSD) Regarding the 2007-2008 Culver City Federation of Teachers (CCFT) Stipend Salary Agreement that Includes Classified Employees

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the Memorandum of Agreement between the Association of Classified Employees (ACE) and Culver City Unified School District (CCUSD) regarding the 2007-2008 Culver City Federation of Teachers (CCFT) stipend salary agreement that includes classified employees as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

15. Board Business**15.1 Discussion of Nominees for the Outstanding Legislator of the Year**

Board members discussed nominees for the CSBA Outstanding Legislator of the Year. Dr. Beagles-Roos suggested nominating Karen Bass. Mrs. Davis suggested nominating Mark Ridley Thomas. Further discussion ensued. Dr. Russell and Mr. Zeidman agreed that the nominee should be Mark Ridley Thomas. The final agreement to nominate Mark Ridley Thomas was approved by consensus.

16. Public Recognition – Continued

16.1 Members of the Audience

There were no comments from audience members.

16.2 Members of the Board

There were no comments from Board members.

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 8:45 p.m. in memory of Oluwaninse Adeyemi and Joey Lutz.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary